

# Minutes

# Seattle City Employees' Retirement System

## Regular Board Meeting

**Wednesday, April 6, 2011 – 9:01 a.m.**  
**Pacific Building, 9<sup>th</sup> Floor**

**Present:**

<input checked="" type="checkbox"/> Darwyn Anderson	<input checked="" type="checkbox"/> Jean Godden	<input checked="" type="checkbox"/> Robert H. Harvey, Jr.	<input checked="" type="checkbox"/> Glen M. Lee
	<input checked="" type="checkbox"/> Mary Norris	<input checked="" type="checkbox"/> Rod Rich	<input checked="" type="checkbox"/> Lou Walter

**Others Present:** Michael Monaco, Esq., Song Mondress; Carlton Seu, Esq., City Attorney's Office; Michael K. Akiyama, SCERS; Anthony C. Smith, SCERS; Beverly Yapp, SCERS; Cecelia M. Carter, SCERS

**Public Comment:**

*there being none*

## Minutes:

**Information:** Provided in the Retirement Board packet are the minutes from the March 2, 2011 Retirement Board Regular Meeting.

**Motion:** Upon motion by Bob Harvey, seconded by Lou Walter, the Retirement Board approves the minutes from the March 2, 2011 Retirement Board Regular Meeting.

**Ratification of Retired Payroll, Office Payroll, Other Payments and Withdrawals:**

**Information:** The following items represent normal expenses and nothing extraordinary.

<b>Service</b>	\$ 9,225,050.34
<b>Beneficiary</b>	\$ 885,982.95
<b>Disability</b>	\$ 76,538.78
<b>Pension Payroll – PPE March 31, 2011</b>	<b>\$ 10,187,572.07</b>

**Office Payroll – PPE February 1<sup>st</sup> & 15<sup>th</sup>, 2011** **\$ 60,999.23**

**Vouchers Processed – February 28, 2011** **\$ 562,064.48\***

**\*Expert and Consultant Services – \$0.00**  
**\*Investment Management Fees – \$470,031.34**  
**\*Interdepartmental Charges - \$69,628.87**  
**\*Miscellaneous - \$22,404.27**

### Immediate Withdrawals of Contributions for the month of March 2011:

MEMBER	Department Name	Position
Bhatt,Bhagirath A	Parks	Rec Attendant
Atendido, Amante C	Seattle Center	Usher
Ta, Chilan T	Muni Court	Intern
Rhodes, Teresa	HSD	Acctg Tech 1
Mares, Chris S	HSD	Counselor
Krafft, Katheryn	Pers	Com Dev Spec
Torres,Roxanne	SPD	Dispatcher 1
Kramer, Andrea L	Parks	Cashier
Elsasser, Mailia R	Parks	Spec
Serrame, Kevin Manzano	HSD	Admin Spec 11
Hughes, Season A	SPL	Lib Asst. IV
Loumoli, Samiuela O	SDOT	Install Mt Worker
Ahmed, Zeinab Mohamud	HSD	Soc Svc Aide
Boodell, Deborah Sue	SCL	Cap Proj. Coord
Justin, Ana M	HSD	Counselor
Regan-Yonck, Linda P	SCL	PR Specialist
Tillery, Emily D	Parks	Lifeguard
Buchanan, Leonty J	Parks	Aide
Wrede, Ronald J	Parks	Metal Fab
Davis, James M	Personnel	Benefit Assist
Grant, Katoya Faith	SCL	A.S.A.
Abramo, Allegra Anne	SPU	P & D Spec 11
Goldstein, Richard M	SPD	Dispatcher 1
Stephenson, Janet	DPD	Strategic Advisor
Ballard, Pamela G	HSD	Adm Spec 1
Grader, William Patrick	FAS	Carpenter
Vice, Jodie E	SDOT	Strategic Advisor
Bettis, Katrina L	Parks	Vol Proj Cood
Johnson, Nicholas Robin	Parks	Tree Trimmer
Rbockellie, Marit	DPD	Land Use Planner 11
Worden, Alastair	SPD	Photo Unit
Pickett, Jay D	SCL	Manager 3
Weed, Jillian	Parks	Plant Ecolog
Hickey, John C	SCL	Lineworker
Hildreth, Susan H	SPL	Librarian
Hefa, Tuhulu	Seattle Center	Janitor
<b>Elder, Lyle</b>	<b>DCLU</b>	
Hruby, Joyce K	SPL	Librarian
Jones, Karin Lee	Health	Outpatient Health Service

MEMBER	Department Name	Position
Gentry, Kim M	SPU	Maint Elec Aprn-pmp Stat
Charles, Edsonya	Muni Court	Judge Policy Advisor
Howard, Sharon K	SPU	Util Acct, Rep
<b>Thacker, Gregory M</b>	<b>Beneficiary for Thacker, Wilma E</b>	
<b>Estate of Zane Goldmanis</b>	<b>Death</b>	

Bold entries indicate refund payout made to beneficiary of a member dying while in active status.

**44 Withdrawals for a total of: \$1,306,634.03**

**Motion:** Upon motion by Bob Harvey, seconded by Lou Walter, the Board ratifies the Retiree Payroll, Office Payroll, other Payments and Withdrawals.

### Ratification of Service Retirements:

**Information:** The following list represents the retirements that have been processed since the last Retirement Board meeting.

Retiree	RetireDt	Years	Days	DeptName	Position	Age
Abbey,Pamela	3/1/2011	6	6	Vested	Vested	64
Anderson,C Eric	3/2/2011	28	203	Human Services	Executive I	59
Backmon,James E	3/1/2011	26	182	DPD	Housing/ Zoning Inspector	67
Baker,Thomas M	3/2/2011	6	13	FAS	Auto Mechanic	62
Barrett,Paula A	3/1/2011	20	42	Vested	Vested	61
Bell,Karen L	3/2/2011	17	78	DON	Admin Spec I- BU	57
Blaser,Philip F	3/2/2011	27	47	SPU	Util Act Rep Supv I	60
Borgstom,Sue C	2/5/2011	21	322	K.C. Health	Public Health Nurse	65
Bushnell,Donald L	2/8/2011	29	99	City Light	Hydroelec Maint Mech	62
Daves,Susan L	2/4/2011	12	165	Vested	Vested	63
<b>De Laittre,Judith L</b>	<b>3/1/2011</b>	<b>40</b>	<b>355</b>	<b>K.C. Health</b>	<b>Health Program Asst I</b>	<b>64</b>
<b>Funk,Curtis C</b>	<b>3/2/2011</b>	<b>30</b>	<b>208</b>	<b>Personnel</b>	<b>Personnel Anlyst,Sr</b>	<b>65</b>
Gabay,Julita F	2/5/2011	28	163	Police	Actg Tech III- BU	63
Getchman,Geoffrey H	2/28/2011	5	327	Police	Transp Plnr,Assoc	64
Gordon,Margaret A	3/2/2011	36	10	FAS	Executive III	62

Retiree	RetireDt	Years	Days	DeptName	Position	Age
Guyott,Robert J	2/5/2011	41	62	City Light	Elctn-Con-Wkg CC	64
Hamberg,David J	3/2/2011	30	357	City Light	Electn-Con	61
Haviland,Richard E	2/26/2011	5	211	Vested	Vested	71
Hopkins,Anthony W	2/27/2011	24	305	City Light	Customer Svc Rep	56
Ingle,Jamie M	2/26/2011	11	139	Vested	Vested-Counslr	64
Iranon,Philip A	3/2/2011	24	72	SPU	Util Act Rep I	63
Jacoby,Daniel M	2/4/2011	7	165	Vested	Vested	63
Jones,Weldon R	2/23/2011	24	1	SDOT	Bridge Elec CC	61
Kashner,Beth E	3/2/2011	28	145	Library	Librarian	64
LaCasse,Carol M	2/5/2011	20	151	K.C. Health	Public Health Social Worker	69
Leal,Elifonso J	3/2/2011	27	133	City Light	Elecl Svc Rep,Sr	56
<b>Leck,James L</b>	<b>3/4/2011</b>	<b>40</b>	<b>212</b>	<b>City Light</b>	<b>Elecl Hlpr</b>	<b>70</b>
Matkovich,Stephanie L	3/2/2011	29	93	City Light	Meter Elctn	55
<b>McPhillips,Wayne L</b>	<b>3/2/2011</b>	<b>42</b>	<b>199</b>	<b>SDOT</b>	<b>Civil Engr Supv</b>	<b>64</b>
Morris,Daniel F	3/2/2011	30	260	City Light	Meter Elctn	61
Morris,Kristina L	3/2/2011	27	130	City Light	Admin Spec	60
<b>Odgers,Lynnette D</b>	<b>3/2/2011</b>	<b>32</b>	<b>246</b>	<b>SPU</b>	<b>Cust Svc Rep</b>	<b>63</b>
Pascual,Benjamin P	3/2/2011	29	189	FAS	Manager III	64
Peloquin,Thomas C	2/5/2011	20	152	SDOT	Civil Engr,Sr	61
Phillips, M T	3/2/2011	26	120	SPU	Heavy Truck Driver	62
<b>Provido,Josephine C</b>	<b>2/8/2011</b>	<b>30</b>	<b>3</b>	<b>City Light</b>	<b>Admin Spec I</b>	<b>67</b>
<b>Richmire,Richard F</b>	<b>12/23/2010</b>	<b>35</b>	<b>189</b>	<b>Vested</b>	<b>Vested</b>	<b>64</b>
Ruoff,John R	2/26/2011	29	100	Municipal Courts	Admin Spec I MC	54
Silvernale,Garth P	3/2/2011	31	233	City Light	Elecl Const & Maint Supv-BU	50
Staaf,Clinton A	3/2/2011	25	82	Parks	Carpenter	66
Williams-Pratt, Barbara K	2/23/2001	20	153	K.C. Health	Admin Spec III	56
Yuthok,Tsering C	2/5/2011	23	290	Legislative	StratAdvsr2, Exempt	64

For the month of March: 39 new Members entered the System, 42 Members retired in the System, 15 Members died in the System (monthly reduction to pension payroll was \$21,277.24), 3 retirement continuations due to death of retiree, 1 retirement adjustments due to social security payments beginning (Option F reductions); 0 benefit pop-ups due to deceased beneficiary; 0 option B expiration; 1 C-option expirations; 0 retirements commenced due to death of an active employee; and 42 others terminated City employment.

**Motion:** Upon motion by Lou Walter, seconded by Glen Lee, the Retirement Board approves the service retirements listed above, pending final review.

## **Ratification of Investment Transactions and Statement of Securities and Cash:**

**Information:** Provided in the Retirement Board packet is the Investment Summary report that represents the transaction summary and the market value of the investments as of February 28, 2011.

**Motion:** Upon motion by Lou Walter, seconded by Mary Norris, the Retirement Board accepts the Investment Summary report.

## **Investment Committee Report:**

**Information:** The Investment Committee is scheduled to next meet at noon on April 28, 2011 in the Retirement Office.

### **Investment Activity Requiring Board Ratification and/or Recognition -**

- **Discussion of the Best Practices Analysis for SCERS' Private Classes (Investments)**
  - Presentation from PCA of its findings

**Motion:** Upon motion of Lou Walter, seconded by Darwyn Anderson, the Board of Administration accepts the recommendation of SCERS management to authorize the Executive Director to conduct negotiations with Pension Consulting Alliance to expand the services provided by PCA to include real estate and private equity monitoring and strategic consulting.

Rod Rich arrived at 9:15 am

## **Executive Director Report:**

### **Dashboard Review**

- Mr. Akiyama and Mr. Smith gave an overview of SCERS statistics as of February 28, 2011 with a Dashboard data presentation

### **2011 Trustee Election**

- Ms. Carter gave the Board an update on process
- The nominations opened Wednesday, April 6<sup>th</sup> at 9am and close Friday, April 15<sup>th</sup> at 5pm
- Ballots will be mailed out in early May and voting will close in mid-May
  - This will permit the service to certify the results to SCERS by the June Board meeting

### Board Retreat 2011

- Update on Board Retreat
  - Date will be Friday, June 17, 2011 (approximately 6 – 7 hours)

### Council of Institutional Investors

- Ms. Carter gave the Board a very brief overview of the CII Spring meeting which was held April 3<sup>rd</sup> – 5<sup>th</sup> in Washington, DC
- A written report will be provided at the May Board meeting

## **Old Business:**

### **(1) Status of Benefit Enhancements**

**Information:** The estimated current funding level of the Retirement Fund is 65.49% as of February 28, 2011

The above amount is an estimate calculated each month by the Retirement Office staff. As provided by Ordinance 120685, changes to the Floor COLA will occur once the funding level has reached at least 100% and has been confirmed by the Board after commissioning an actuarial valuation.

### **(2) *ON HOLD* -- Items to Discuss – Tabled pending Asset / Liability Study**

- Investment Policy Guidelines
  - Real Estate
  - Hedge Funds
  - Alternative Assets

### **(3) 2010 Audit of Financial Statements**

- Mr. Akiyama gave the Board an update on the process.
- Staff expects a pre-presentation to the Investment Committee at the April Investment Committee meeting

## **New Business:**

*there being none*

**The Board reserves the right to enter into executive session if necessary**

## **Executive Session:**

- **The Board may enter into executive session to receive update on Personnel matters –**

The Board entered into Executive Session to discuss Personnel matters at 10:10am for ten minutes  
Mr. Anderson announced an extension of the session for another ten minutes  
The Board came out of executive session at 10:30am

**Motion:** Upon motion of Lou Walter, seconded by Rod Rich, the Retirement Board approved the proposed staffing changes to be implemented in 2011 and 2012 as presented by the Executive Director.

- **The Board may enter into executive session to receive update from legal counsel regarding ongoing litigation –**

The Board entered into Executive Session to discuss on-going litigation matters at 10:33am for thirty minutes

The Board came out of executive session at 10:50am

**Motion:** Upon motion of Rod Rich, seconded by Lou Walter, the Retirement Board accepted legal counsel's recommendation regarding on-going litigation.

### **Adjournment:**

**Motion:** Upon motion by Glen Lee, seconded by Lou Walter, the Retirement Board voted to adjourn the meeting at 10:52 a.m